

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:

THE RECREATION GROUND PAVILION
on **Monday** the **3rd** day of **February 2013** at **7.30** p.m

Signed.....

Clerk

To: **All Councillors**

DRAFT DRAFT DRAFT
A G E N D A

PUBLIC OPEN FORUM

1. Police Report (c140049)
2. Parishioners questions
3. County Councillor's Report
4. District Councillors' Reports - Village Shop
5. PTLO report (Bus shelter)

PARISH COUNCIL MEETING

1. Apologies **DRAFT DRAFT DRAFT**
2. Minutes of meeting held on 6th January 2014
3. Matters arising i) Hedges - Trimley Road/Alley footpath/Back Road
 - ii) Tree maintenance
 - iii) Safeguarding
 - iv) Elite cycling event
 - v) Dog bin
 - vi) Road sign maintenance
4. Administrative matters (see correspondence)
5. World War I commemoration
6. Annual meeting speaker
7. Community Project proposals
5. Acceptance of written Committee Reports
 - a) Planning (attached)
 - i) The Maltings - Application to remove/replace/lop TPO trees
 - b) Finance (attached)
 - i) Internal audit & Control meeting/Internal auditor appointment
 - c) Environmental
 - d) Recreation Ground
6. SALC Report
7. Other Correspondence (attached)
8. Matters for inclusion in future Agenda
9. Date of next meeting:- Monday 17th March 2014 in the R G Pavilion at 7.30pm.

Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.

CORRESPONDENCE

Police

140049 Suffolk Police SNT TASKING MEETING 27.01.14

PTLO

140029 SCC Passenger Transport Newsletter
140063 East Suffolk Lines Group meeting March 6th

Administration

140015/34 P O'Brien White lining Church Lane/Rectory Lane/W: White Lines, Rectory Lane,
140022 A Colville LTN 86
140024 C Cooper Parishioner projects advert
140033 EELGA Take part in our customer survey
140036 SCC Most Active County awarded £300,000 grant
140048 Felistowe Port POFLAC Delegates
140000/55 SCC Felixstowe Fire Station Consultation/Ditto offer of vitit to PC
140058 Comm Action Suffolk Courses / Grants closing soon / Local events

Finance

140017 SALC S137 limits 2014/5
140021 Comm Action Suff 9 funding opportunities
140031 Suff Comm Foundation News from the Grants Team - January
140065 Comm Action Suffolk Suffolk Coastal fund closes soon
140044 P O.Brien Locality Budget reminder
140053 NS&I PO a/c annual statements
140046 A Sheeran Acknowledgement of grant to lunch club
140057 Avenues Group Acknowledgement of grant
140061 K & F V Hall Acknowledgement of grant
140030 HMRC Receipt of Online Submission
140037 Macafee Redeeming Your McAfee LiveSafe eCard
140040 Knowhow Cloud : Don't forget to register your product

Planning

140016 Env Agency GDA Regulators start generic design assessment
140026 SALC Neighbourhood Planning event,
140052 pins.gsi.gov Customer survey on EAONE

Environment

SALC

140019 SALC New SALC members area password

KIRTON & FALKENHAM PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Monday 6th January 2014 at 7.30 pm in the Recreation Ground Pavilion**

PUBLIC OPEN FORUM

PRESENT 10 Parish Councillors, Mrs S B Harvey (DC), Mr G A Harding (DC),
1 Parishioners.

1. **Police Report**

Nothing to report (c140002)

2. **Parishioners Questions**

had A complaint was voiced about the recent cutting of the hedge along Back Road which left thorns in the road posing a danger to cyclists and dogs. Agreed this will be discussed with the Recreation Ground through J Beer and reported back to next meeting. A suggestion that benches for the Recreation Ground be provided would be considered. The Clerk read a letter, received that day, suggesting the end of the Alley footpath be tarmacked; to be put on next agenda.

3. **County Councillor's Report**

Mrs O'Brien having sent her apologies and had nothing to report.

4. **District Councillors' Reports**

Mr G Harding drew attention to a case where an applicant in Felixstowe for housing had had an application refused and then offered a place in Lowestoft, which was unsuitable and consequently reverted to the bottom of the list. Referring to benches he said the CC often have benches to recycle.

be Mrs Harvey raised questions about the hedges on Trimly Road. She was asked to provide precise lengths needing attention which could then be taken up with land owner. She confirmed that Flagship propose to redeveloped 1 Burnt House Lane with an access off Bucklesham Road. The Council was advised of £4000 grants available for community projects. Talks were in hand with the Trimleys about the Ladies Cycling event in May. She gave an update on the Village Shop which was reaching a critical stage. She would be taking up with enforcement the Meadowlands plot issue.

Mr Kerry sent a written report (c140004) which referred to contracts for the Felixstowe Leisure Centre, the Cabinet's Capital programme, the future of Melton Hill premises and tenders for the Garden restoration.

5. **PTLO REPORT**

Nothing to report from Mr P Negus

The Chairman closed POF at 8.05 pm and opened Parish Council meeting.

PARISH COUNCIL

PRESENT: Messrs I Cade, A P Hutton, D Jacobs (Chair), F Last, M A Paul, G Walker, Ms EY Choi, Mesdames , C M Cooper, J L Shaw, E A Colvill, Mr P Negus (PTLO), Mrs P M O'Brien (CC), Mrs S B Harvey (DC), Mr G A Harding (DC), Mr R A Kerry (DC), Pc G Bown, and **Parishioners.

ACTION

ABSENT:

1. **APOLOGIES:**

Councillor J L Matthews, P O'Brien, R Kerry, Pc G Bown.

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 25th November 2013 having been previously circulated were taken as read, approved and signed.

3. **MATTERS ARISING**

i) Falkenham Dog Bin Councillor Shaw provided location map which will be forwarded to SCDC.

ii) Christmas tree lighting Event was deemed a great success and £116 was collected which had been equally divided between Salvation Army and EACH. **CLERK** Everyone involved was to be thanked (c130945). The Clerk had booked the SA band for the Friday 5th December 2014.

iii) Tree Maintenance Proposed J Shaw, seconded M Paul and carried that the quotation from Wildwood Contractors for tree works on the Recreation Ground (c140011) for £500 (incl vat) is accepted. To be asked to provide quotation for work on Village Green trees. **CLERK**

iv) Falkenham search light Councillor Shaw provided map to be sent to Mr Archer. **CLERK**

v) Speedwatch etc Ongoing. Mrs O'Brien has contacted SCC about Rectory Lane white lines (c140009).

vi) Emergency Planning On-going.

vii) Community Rail Partnership Councillor Colvill had attended meetings; nothing expected now before April.

viii) Bus shelter Review at next meeting. **CLERK**

4. **ADMINISTRATIVE MATTERS**

i) Safeguarding Councillor Colvill had reached this with SALC and would appear Council is generally OK; copy of Legal Info Note 86 will be circulated **AC**

- ii) Fire Service consultation Management Plan for consultation (c130899) to be circulated for consideration at next meeting. **CLERK**
- iii) Care Aware Information on this service from Mrs O'Brien (c130954) noted
- iv) PC/TC liaison meeting Notes of this meeting (c130973) to be circulated for information. **CLERK**
- v) Elite Ladies Cycling event Event in May (c13072/84) will pass through Kirton. **DJ** Chairman will attend meeting on 10th January.
- vi) Warm Homes Clerk will renew posters (c130986). **CLERK**
- vii) Palace garden Parties No action (c130991).
- Viii) Trimley Parish Clerk Change of address noted (c130944).

5. **COMMITTEE REPORTS**

a) **Planning** (attached)

- i) Off shore windfarm Updates from EAONE (c13023/97) on letters 17/S19 noted.
- ii) National Infrastructure Website survey Survey (C130924) from Planning Inspectorate ended 28th December; pass to Councillor Cade for information. **CLERK**
- iii) Hams Farm reservoir Application brought to attention by Chairman (c130932).
- iv) Neighbourhood planning event Councillor Cade may attend event at Lavenham (c130974) on 3rd February. **IC/CLK**

b) **Finance** (attached)

- i) 2014/15 Precept Proposed M Paul, seconded J Shaw and carried with 1 abstention, that council would request £14971.45 + £733.88 Council Tax Support. Letters from DCLG through SALC (c130992/6) on Precepts and NALC on CT Support Grant (c1301921) noted. **CLERK**
- ii) Banking Community and Business a/c statements from Barclays (C130942) for Sept/Dec noted.
- iii) Invoices Proposed M Paul, seconded C Cooper and carried that the invoices from Boundary Fencing £148 (grit bin repairs), Norse/SCDC £510 (VG grass), Kirton PCC £56.70 (printing), Kirton PCC £34.74 (printing), PC World £439.99 (replacement laptop) are approved. **CLERK**
- iv) Appeal and report from SARS noted, grants to SARS, Home Start, CAB acknowledged. Suffolk Comm Found grant news (c130910) noted.

c) **Environment & Transport**

i) Trees Noted that free tress are available through SCDC (c130928).

d) **Recreation Ground** (attached)

i) Alley Road footpath In response to request from J Beer (c130950) SCC to be **CLERK** asked to clear Alley Road footpath.

ii) Charity Commission Annual return for 2013 had been submitted (c13065).

6. **SALC REPORT**

i) LAIS update To be circulated for information (c130922).

CLERK

ii) Local Councillor Issue 3 circulated.

iii) Area meeting Not attended; reports available (c130946/56).

iv) East Suffolk Partnership Report (c130909) circulated.

7. **OTHER CORRESPONDENCE**

Other correspondence as listed on agenda noted.

8. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Projects list, footpath signs, 1st World War commemoration, hedges, safeguarding, everts corner signs, cycle event, dog bin, bus shelter.

9. **DATE OF NEXT MEETING**

Monday 3rd February 2014 in RG Pavilion at 7.30 pm

There being no further business the meeting closed at 9.40 pm.

Signed.....
Chairman

Date.....

COMMITTEE REPORTS

PLANNING

FINANCE

ENVIRONMENT & TRANSPORT

RECREATION GROUND