

## **KIRTON & FALKENHAM PARISH COUNCIL**

**Minutes of Parish Council Meeting held on  
Monday 14<sup>th</sup> March 2016 at 7.30 pm in the Recreation Ground Pavilion**

### **PUBLIC OPEN FORUM**

**PRESENT** 10 Parish Councillors, Mrs P O'Brien (CC),

1. **Police Report**

Concerns were voiced at the lack of police reports since January meeting and the difficulty in accessing reports on line. Mrs O'Brien undertook to look into the situation.

2. **Parishioners Questions**

Nothing raised

3. **County Councillor's Report**

Mrs O'Brien reported that she had been very busy with police matters as chair of the Crime Panel. Increases to the budget allowing for more Police and PCS Officers were agreed and serious sexual offences and domestic violence were major considerations. She gave an update on the Council's budget deliberations, freezing the Council Tax for another year and the savings needed to be made, also on the work of the Health & Scrutiny Committee at Ipswich Hospital. The need for co-operation between organisations was essential and examples of this were given and reference made to the Government's preference for regional devolution. A GOOD rating had been had from Ofsted for the County's Children's Services.

4. **District Councillors' Reports**

Mrs Harvey sent a written report in which she confirmed that changes had been made at Woodbridge Library to address concerns raised at the last meeting. She had had meeting with Taylor Wimpey to discuss issues concerning lorry movements and damage to roads and verges. Work was due to start to sort out drainage problems in Weir Place. Waldringfield PC had agreed to lead on Speedwatch, volunteers had been contacted and training arranged; £2000 of funding had been secured. £700 had been raised for Homestart through the "Get out of Jail" bail in which she took part.

5. **PTLO Report**

Nothing to report.

The Chairman closed POF at 8.58 pm and opened Parish Council Meeting

## PARISH COUNCIL

**PRESENT:** Messrs I Cade, A P Hutton, D Jacobs, F Last, M A Paul, G Walker (chair), S Livingstone, Ms EY Choi, Mesdames J L Shaw, E A Colvill, Mrs P M O'Brien (CC),

1. **APOLOGIES:**

P Lickert, S Harvey (DC), J Beer.

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 15<sup>th</sup> February 2015 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

None declared.

**ACTION**

4. **MATTERS ARISING**

i) PSCO funding Agreed to take no action.

ii) Emergency Plan On going.

**DJ/SL**

iii) A14 issues There had been some responses from other Parish Councils Therese Coffey (MP) again (c160226).

iv) TW development/footpaths Councillor Livingstone had met with TaylorWimpey to discuss footpath and traffic issues (c160173circ) and a letter arising from these problems had been prepared (c160197circ) and forwarded to SCC. TW had responded to enquiry made by Councillor Cade on traffic access routes via Back and Falkenham Roads (c160196).

**SCC**

v) Village Green parking Registration number of offending vehicle still to be determined.

**CLERK**

vi) EAONE Changes to the development consents had been notified (c160186); Councillor Paul noted that archaeological survey were due to start in the following week.

vii) Pavilion insurance/equipment Proposed D Jacobs, seconded M Paul and carried that the renewal premium for the Pavilion at £680.51 is approved (c160162), subject to the Clerk confirming that there is Public Liability cover on the Play Area/Playing Field, and increasing cover for the goal posts to £3500 (c160229); approval given to whatever increase is required. Agreed the youth club equipment should be retained (c160229)

**CLERK**

until negotiations with Level 2 about revival of a club are resolved.

5. **QUEEN'S BIRTHDAY**

i) Commemorative medal Agreed to take no action (c160201).

ii) Beacon lighting Arrangements in hand for 21<sup>st</sup> April; information to be posted on web-site **GW**

6. **ANNUAL PARISH & PARISH COUNCIL MEETINGS**

i) Annual meetings Agreed Councillor Walker would make the usual purchases for refreshments with a budget up to £90. Tom Lucking would attend to give a talk on the recent rubbish tip excavations at Kirton Church paddock (c160158/64) and Clerk would issue the usual invitations to give reports. The WI projector will be used together with a screen. **GW CLERK**

7. **ADMINISTRATIVE MATTERS**

i) Short stay stopping sites Update from SCC on progress in identifying sites (c16060/61circ) noted.

ii) Year of Walking/Walking Festival Plea for ideas (c160181/2circ) from SCC noted and suggested for review. **CLERK**

iii) Bus services Availability of new time tables (c160183) noted.

iv) Warm Homes Posters advertising funding availability to improve home heating (c160192) posted around the village.

v) Rural Transport Contracts CATS had advised (c160200) that they had won the tender to lead rural transport for Suffolk Coastal from June for 5years.

vi) Highway Matters Third edition of Highway Matters from SCC (160245circ) noted.

8. **COMMITTEE REPORTS**

a) **Planning** (attached)

i) FPAAP Councillor Cade had nothing further to report at this stage. SCDC had advised (c160237circ) that the Site Allocation Docs and Area Action Plans were published prior to submission to the Scrutiny Committee and Cabinet.

ii) Innocence Farm Councillor Cade had brought to the attention of the Council (c160172circ) the on-line advertisements of Bidwell to rent this site. He had had a

letter published in the local paper (c160198circ) refuting claims made by Bidwells about the site.

iii) Local Authority Liaison Committee Next meeting arranged for 28<sup>th</sup> April (c160202); Councillor Cade will attend.

iv) Sizewell C February update (c160208circ) noted.

vii) Housing Bill Councillor Jacobs had prepared a response on the Bill (c160243) which had been forwarded to Hastoe Housing.

**b) Finance (attached)**

i) Budget Monitor/Comm Projects Update circulated with agenda and accepted.

ii) Invoices Proposed D Jacobs, seconded A Hutton and carried that the invoices Trimley St Martin £160 (councillor training), e-on £28.33 (VG lighting) are approved.

iii) Internal Audit & Effectiveness Review Heelis and Lodge had confirmed (c160232) willingness to undertake the internal audit for 2015/16. The Audit Effectiveness Review had been carried out by the Clerk and Councillors Walker, Cade, Colville and copies circulated. Proposed D Jacobs, seconded J Shaw and carried that their report be accepted.

iv) Village Green grass cutting Proposed A Colvill, seconded J Shaw, and carried that the quotation from SC Services to cut the VG grass during 2016 for £412.50 + VAT (c160216) is accepted. **CLERK**

v) Village sign The chairman had put forward the proposal (c160211circ) that a local artist might be approached to design the sign. Subsequently Kevin Shepherd had offered a design (c160251circ) which will be pursued.

vi) Hospital village sign The Clerk had confirmed with the photographer (c160159circ) that the photograph supplied by Councillor Livingstone was suitable and completion in due course is awaited.

vii) Pensions Latest update received through SALC/NALC (c160210).

viii) Living Wage The introduction of the National Living Wage (c160215) noted; Clerk and Chairman satisfied that the Clerk's salary meets the criteria.

ix) Grants Acknowledgment of grants from St Elizabeth Hospice (c160199) and Ipswich Hospital (c160212) received. Request received from EACH (c160212).

**c) Environment & Transport**

i) Hedges S Harvey (DC) had written to SCC (c160180) requesting that the owner of Saxon House, Falkenham Road be asked to cut back their hedge. Proposed D Jacobs, seconded E Choi and carried that the request from J Beer (c160236) for the PC to share the cost of cutting the RG side of Alley FP hedge is approved.

ii) Innocence Lane Representations to SCC continue to be made regarding the state of the repairs to Innocence Lane (c160235/252). To be raised with CC.

iii) SCDC Air Quality Invitation to comment (c160227) circulated to Environment committee for comment.

iv) AONB February newsletter (c160213) circulated to Environment committee

v) Grit bins Damage to some in Falkenham noted. Agreed Councillor Jacobs to contact D Cope to effect repairs up to a budget of £150.

**d) Recreation Ground (attached)**

i) Climbing frame bars Councillor Jacobs to check whether work has been done. **DJ**

9. **SALC REPORT**

i) Area Meeting Information circulated (c160171/207/233); not attended.

10. **OTHER CORRESPONDENCE**

Other correspondence as listed on agenda noted.

11. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Insurance Public Liability, Emergency Plan, VG parking, EAONE, Youth Club.

12. **DATE OF NEXT MEETING**

Annual Parish Council Meeting 9<sup>th</sup> May 2016 in the R G Pavilion at 7.30 pm

There being no further business the meeting closed at 9.25 p.m.

Signed.....  
Chairman

Date.....

## PLANNING COMMITTEE

Prior to the meeting the Planning committee met to consider the following applications

PRESENT F Last, D Jacobs, A Hutton, J Shaw, A Colvill, S Livingstone, M Paul, I Cade, Clerk

DC16/0577 Kirton Lodge, Park Lane, Kirton  
Conversion & extension of existing granary bldg. to annexe  
use ancillary to Kirton Lodge for care assistant and erect  
outbuilding.

Michael Paul had declared an interest prior to the meeting and absented himself from the discussion and vote.

Recommendation: Neutral. Unanimous.

Observations. None

DC16/0508 Falkenham House, Falkenham  
Proposed minor alterations to link, Creation of cart lodge  
in different form to that already granted.

Recommendation: Neutral. Unanimous.

Observations. The PC believes that the plans sent to the PC may be wrong, that they may show the cartlodge in the wrong place. We think that the cartlodge may be visible from the road, we will leave it to SCDC to determine whether this is an issue. The PC wishes to remind SCDC that there was an application in 2010.

DC16/0572 32 Falkenham Road, Kirton  
Proposed conversion of bungalow to 1½ storey dwelling &  
erect detached single garage. Remove existing garage at side

Recommendation: Neutral. Majority vote for, one against a neutral stance.

Observations. A concern was raised about the height, though the majority view was that it was in keeping with the environs.

DC16/0765 Deben Lodge Farm, Falkenham  
Replace agricultural building (existing demolished)

Recommendation: Support. Unanimous.

Observations. The PC is concerned about construction traffic during school start/finish time. Please can heavy deliveries for construction be stipulated only outside of the school start/finish times.

DC/16/0540 Blue Barn Farm, Chapel Hall Lane, Tr St Martin  
Erection of steel framed agricultural building to provide storage  
and drying facilities for grain

Parish Council believe that this will be sited off Ham Farm Track; we are concerned about construction traffic and then farm traffic when operational. We believe that all traffic should go via the Capel Hall Lane access only. The Back Road access and Kirton Road access (near the school) are unsuitable access points with very bad visibility and also with issues for pedestrians, particularly close to the school start and finish times. We would appreciate confirmation of the access route.

Signed.....

Date.....