

KIRTON & FALKENHAM PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Monday 15th February 2016 at 7.30 pm in the Recreation Ground Pavilion**

PUBLIC OPEN FORUM

PRESENT 10 Parish Councillors, Mrs S B Harvey (DC)

1. **Police Report**

Nothing reported. A letter from Suffolk Change Team (c160057) giving an update on the funding of PCSOs was noted and will be considered at the next meeting.

2. **Parishioners Questions**

Nothing raised. Councillor Shaw reported on the death of a Falkenham resident who had recently died at the age of 101.

3. **County Councillor's Report**

Mrs O' Brien submitted a written report (c160141) which recorded that Police & Crime Panel had supported an increase in the police precept to allow for 20 additional police officers and 3 PCSOs. Reports on the Health & Scrutiny Committee and the proposal for the Ipswich Hospital NHS Trust to purchase the former Bridge School which will enable non clinical services to be moved out of the hospital.

4. **District Councillor's Report**

Mrs Harvey gave a reminder about village emergency plans (c160156); Councillor Jacobs confirmed that is written up but needs submission to SCDC. Reports were also given on rate increases, the move to new premises, affordable housing and PHILIS on port health. The Speedwatch initiative and storage of the equipment was discussed, and referred to the next meeting. A concern was raised over the proposals to transfer some services to Woodbridge Library and the lack of parking following the office move to Melton; Mrs Harvey agreed to investigate and report back.

5. **PTLO Report**

Report from Mr P Negus (attached) confirmed the changes to the bus services notified by SCC (c160104).

Chairman closed POF at 8 pm and opened Parish Council meeting.

PARISH COUNCIL

PRESENT: Messrs I Cade, A P Hutton, D Jacobs, F H Last, P J Lickert, M A Paul, S W Livingstone, G J Walker (chair), Ms EY Choi, Mesdames J L Shaw, S B Harvey (DC).

1. **APOLOGIES:**

Mrs E A Colvill, Mrs P M O'Brien (CC), Mr P Negus (PTLO).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 11th January 2016 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

None declared.

ACTION

4. **MATTERS ARISING**

i) Taylor Wimpey development/Footpath Various correspondence had been received concerning the footpath along part of Falkenham Road related to the development (c160032/36/41/58), but following the advice from Mrs Harvey that agreement had been reached on a footpath through Durilda Green (c160034) Council agreed this be accepted option. Agreed to keep Falkenham Road FP on the agenda. Problems with traffic on Back Road continue to concern and the later use of Falkenham Road was questioned. Councillor Cade would look further into this. Councillor Livingstone reported that he had arranged a meeting with the site manager when he would be raising these issues.

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ii) A14 issues Nothing to report, await responses from other Parish Councils.

iii) Village communication Chairman reported that 22 people had registered to receive email messages inclusive of parish councillors.

iv) Queen's birthday Agreed the beacon would be lit on 21st April together with some refreshments for which a budget of £100 was agreed. Clerk to return form to Pageantmaster (c160053) and confirm insurances.

GW/DJ

CLERK

v) Village Green parking Concerns about the state of the green around the telephone box were discussed particularly in connection with unauthorised parking. Agreed the Clerk should write a letter to surrounding properties pointing out that parking was only permitted on application to the Clerk and only for especial reasons.

vi) Housing and Planning Bill Councillor Jacobs together with Mrs Harvey

DJ/C'K

(DC) had prepared a response which would be forwarded to the Clerk for onward dispatch.

5. **ADMINISTRATIVE MATTERS**

i) Highway survey Survey being conducted by SCC (c160093) had been circulated and Councillors had made individual responses.

ii) Fish & Chip supper event Event on 20th May (c160103) to raise fund for Spinal Injuries Assoc. noted.

iii) Open gardens Appeal for support from St Elizabeth Hospice (c160122) forwarded to Gardening Club

iv) East Suffolk Business Plan Hard copies of plan (c160130) circulated at meeting.

6. **COMMITTEE REPORTS**

a) **Planning (attached)**

i) FPAAP update Councillor Cade had attended debriefing meeting on 11th January (c160031) and reported that the additional site on Bucklesham Road (opposite Park Lane) had been withdrawn. An article in the EADT from Bidwells allegedly criticising SCDC for omitting Innocence Lane site from Core Strategy had been responded to by Councillor Cade in a letter to EADT.

ii) Sizewell C Monthly updates (c16031/37/73/119) circulated for information.

iii) Kesgrave/Martlesham developments Concerns about these proposals and effects on the infrastructure (c160086) from Mrs O'Brien (CC) to SCDC noted.

iv) EAONE Notification that application for development consent (c160112) had been accepted received and noted. Councillor Paul reported that archaeological digs were anticipated in the autumn.

b) **Finance (attached)**

i) Budget monitor/Project List Noted that the provision of a Village Sign is **DJ/GW** still outstanding. Proposed D Jacobs, seconded G walker and carried that a competition be launched to invite designs for the sign.

ii) Invoices Proposed D Jacobs, seconded M Paul and carried that the invoice SALC for £18 for Clerk's information day (c160026) is approved.

iii) Grants Proposed D Jacobs, seconded M Paul and carried that grant to Kirton PCC of £150 towards cost of planning application to replace church hall windows (c160044/45) is approved. Acknowledgement of 7 grants noted.

iv) Pensions Notice from SALC/NALC on auto-enrolment on pensions (c160094) noted.

v) Financial regulations Amendments to Financial Regulations to cover changes to Contract Regs (c160118) which will have to be addressed, booklet on SALC and advance notice of SALC subscriptions circulated and noted.

vi) Audits Latest update on new audit arrangements (c160124) noted and circulated.

vii) Banking Annual statements from NS&I received (c16071/2).

viii) Insurance Information from Came & Co (c160079) noted.

c) Environment

i) Grass cutting Agreed Suffolk Coastal Services and dnmtrees (c160070) should be invited to tender for grass cutting of green during 2016.

ii) AONB Information on grants and monthly update (c16075/101) circulated to Env Committee and noted.

d) Recreation Ground

i) Play equipment In hand; still canvassing for support.

7. SALC REPORT

i) LAIS LAIS 1385 on Public Service Ombudsman (c160050) noted.

8. OTHER CORRESPONDENCE

Other correspondence as listed on agenda noted.

9. MATTERS FOR INCLUSION IN FUTURE AGENDA

TaylorWimpey site, Queen's birthday, VG parking, Falkenham Road footpath, Annual meeting, Annual Parish Council meeting, EAONE.

10. DATE OF NEXT MEETING

Monday 11th April 2016 - Annual Parish Meetings

Monday 9th May 2016 - Annual Parish Council Meeting
both in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.47 pm.

Signed.....

Clerk

Date.....

PLANNING COMMITTEE

The Planning Committee met prior to the parish council meeting to consider the applications:-

DC/16/0257/FUL 1 Guston Gardens. Kirton
Demolish conservatory. Erect extension to rear, remove lounge window
and build bay window under roof overhang

PC was Neutral, with no comments.

DC/16/0147 Church Hall, Kirton
Replace windows in church Hall

PC Supported, with no comments.

DC/16/0523 39 Burn House Lane, Kirton
Reduce 2 oak trees by 40%

PC was neutral, with no comments

Signed.....

Chairman

Date.....